

EDUCATION Syracuse University

College of Visual and Performing Arts

Newhouse School of Public Communications

Whitman School of Management

London College of Fashion

AWARDS

SKILLS

REFERENCES AVAILABLE UPON REQUEST

EXPERIENCE

Nicole Chavez

Summer Intern: Stylist Assistant

- Styled for photo-shoots, award shows, and Jessica Simpson's 2014 wedding
- Managed inventory for designer showrooms and stores

[May '15 - August '15] [May '14 - August '14]

[May '15-August '15]

- Coordinated incoming deliveries and returns
- Assisted at showrooms in choosing clothing for client fittings

A. L. C.

Summer Intern: Design Assistant

- Coordinated and created social media content with Photoshop
- Managed and organized company closet
- Created CADS/digital flats

Assisted with model fittings

[May '14 - August '14] **Trina Turk**

Summer Head Intern: Design Assistant to RTW Designer

- Prepped boards for meetings
- Organized fabric swatches and strike offs in fabric library
- Prepared inspirational material and color ways
- Participated in fittings and meetings
- Created tech packs and digital flats

Bebe Studio Inc.

Summer Intern: Design Assistant

- Researching current trends, crafting
 Applied construction knowledge new product ideas, attending fittings and preparing color boards for multiple designers, assisted with photo-shoots
- Created color names, color cards and tech packs with Excel and Illustrator
- through hand embellishments and
- Presented designs to CEO/design director and three of my designs were chosen and made up for possible inclusion in Spring 2014 line

fabric treatments

College of Visual & Performing Arts, Syracuse University

Office Assistant, Tour Guide

- Office duties, including management of answering phones, filing, and data entry
- School tours to prospective students and their families interested in the College of Visual & Performing Arts

Crouse College, Syracuse University VPA Social Media Team Member

• Attend campus events including senior fashion shows and local art exhibits. Photograph, edit, comment and post to various social media sites, including Instagram, Twitter, and Facebook.

• Research and development of current social media sites and weekly updates

[August '12 - May'16]

[August '12 - May'16]

[May '13 - August '13]